## 1. About your personal strengths and weaknesses

List at least 5 of your **strengths** (qualities / traits of your personality) and at least 5 **weak** areas of your personality which you would like to improve upon during the next 8 months in such a manner that these become your additional strength.

<u>Strengths</u>	<u>Weaknesses</u>

## 1.1 Status of targets given to you last year

Kindly refer my letter (of last year) to you. For each of the targets, you had committed certain deadline. Kindly mentionin the table below, the targets, your commitment, deadline and remarks as applicable.

Goal / Target	Your commitment	Deadline	Present status of commitment

## 2. About your Department's strengths and weaknesses

List at least 5 **strengths** of your department and at least 3 **weak** areas in which you would like to work for the department during the next 8 months to make them your department's additional strengths.

<u>Strengths</u>	<u>Weaknesses</u>	

## 3. Your assessment of MPCOE, its strengths and weaknesses

You have been associated with this institute for the last 4 - 5 years which is quite a long period to understand the strengths and weaknesses of the institute. Your frank and honest inputs might change the manner in which we have been working all these days to boost our admission etc.

Please do not avoid any entry and write your opinion / views without hesitation in the table below.

<u>Strengths</u>	<u>Weaknesses</u>	

Rate yourself on the listed parameters / factors on a scale of 0 to 10 (zero being a weak and undesirable value and 10 being a strong and favorablevalue).

Factors	Your score for self
Attitude towards life	
Command over English (writing)	
Command over English (speaking)	
Ability to get along well with other faculty members	
Your creative (to think out of the box) ability	

Total score (out of 50)	

Any other creative suggestion (that has not been covered above) and which you would like to convey to us may be stated below. It should be related to boosting FE intake, boosting FE result, boosting DSE intake, boosting hostel admission etc.

- 1. I think we should more focus on placement activity in college which attracts students.
- 2. Conducting seminars on career guidance in polytechnic colleges.